



## HEALTH AND SAFETY POLICY STATEMENT

This is the Health and Safety Policy Statement of Bootle tool Shed

### **Our statement of general policy is:**

- We encourage and support a culture whereby all members may identify, report, assess and control safety risks in the shed;
- Continuously improve their safety to reduce the risk of work related injury, illness and harm;
- Provide induction training and briefings to ensure all members, and visitors have the relevant skills and knowledge to understand risks, and their safety obligations;
- Comply with all applicable laws, regulations, statutory obligations, and other relevant requirements;
- Ensure they have the resources and skills necessary to effectively manage our identified safety risks;
- Maintain and improve a safety management system;
- Consult and communicate with their members about safety;
- Provide information and documentation to assist with effective safety management.
- We also accept our duty of care for the health and safety of other people who may be affected by our activities, such as the general public who visits Bootle tool Shed or attend events held by Bootle tool Shed at other venues.

This policy will be reviewed and revised as necessary.

### **Responsibilities**

Day to day responsibility for ensuring this policy is put into practice at Bootle tool Shed is delegated to the Appointed Health and Safety Officer. (Usually the Duty Manager)

Members of Bootle tool Shed taking part in activities should ensure that they understand the limits of their own competence and responsibility to deal with any Health and Safety issues that arise.

All volunteers have a duty to:

- co-operate with the Duty Manager and the committee on health and safety matters
- not interfere with anything provided to safeguard their health and safety
- take reasonable care of their own and others' health and safety
- use equipment correctly in accordance with training and instructions

*Health & Safety Policy – Bootle tool Shed – 1<sup>st</sup> January 2017*

*Edward Flynn*